

POLICIES:

- Any student not enrolled in the full required curricula for their level does not get these discounted rates. Tuition for students enrolled in less than the required curricula is calculated at \$15/hour
- Tuition may be paid on a payment plan of 2, 3 or 4 payments if needed (\$25 fee will be applied for this service)
- Payment, or payment arrangements, due by the first day of class each term
- A \$25 late fee will be applied for payment not received within 2 weeks of the first day of the term
- **ABSOLUTELY no credit/refund for missed classes except with a doctor's note for serious injury or illness.**
- **All tuition paid is non-refundable and non-transferrable.**
- Please notify the school prior to any absence
- Classes missed must be made up in the session paid for (except classes missed in the last week of the term, which may be made up in the next term)